

**Hastings Highlands Public Library Board
Meeting Agenda for Thursday, March 25th, 2021
Library Program Room at 9:00 am**

(Public notice: Please email Rod Moffitt at ceo@hastingshighlandslibrary.ca if you would like to Attend this Board meeting.)

#	For Discussion	Responsibility
	Call to Order	Chair/Vice-Chair
1	Approval of Agenda	Board & Staff
2	Declaration of Conflict of Interest	Board & Staff
3	Consent for minutes from Thursday, February 18, 2021.	All
4	Business Arising from Minutes	Board & Staff
5	Reports	Board & Staff
a	CEO <ul style="list-style-type: none"> • Completion of Annual Survey • Programming update 	Staff
b	Secretary	Staff
c	Treasurer <ul style="list-style-type: none"> • Quarter 4 financial report 	Staff
d	Committee <ul style="list-style-type: none"> • Health and Safety meeting by memo (Tues. March 9) Valerie 	Board
e	Trustee <ul style="list-style-type: none"> • Election of a Board rep to represent the HHPL on the new Assembly of directors for the amalgamated SOLS and OLN. (Anne) 	Board
f	Council	Municipal Rep.
6	Strategic Plan Update	Board & Staff

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	<ul style="list-style-type: none"> • Sending information on how to sign up for library cards online to local schools and the interlake association. 	
7	<p>Policies</p> <ul style="list-style-type: none"> • Motion to accept policies HR-14A (Vacation Pay) and HR-14B (Vacation Pay) as revised. • Motion to accept policies HR-15A (Sick Pay) and HR-15B (Sick Pay) as revised. • Discussion regarding policy BL-05 (Meetings of the Board) • Revisit revision of OP-11 (Unattended Children) – Colette and Valerie • Review Digitization Policy OP-22 (Digitization) • Receive copies of the following policies to review for the next meeting: HR-16 (Bereavement Leave), HR-17 (Jury Duty), and HR-18 (Professional Development). 	Board & Staff
8	New Business	Board & Staff
9	Other Business	Board & Staff
10	Next Meeting: Thursday, April 22nd, 2021 at 9:00 am	Board & Staff
11	Adjournment	