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| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes from Wednesday, January 27, 2019** | **All** |
| **4** | **Business Arising from Minutes**   * **Consent for Wednesday, January 27, 2019 minutes** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **New Library Programs (Knitting/Crocheting club, Yoga, Movie and a Potluck)** * **Ontario Library Association conference update** * **February calendar of events (on website)** * **February Cultural report (on website)** * **Summer student update** | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer**   * **2018 last quarter financial report** * **2019 Draft budget review and rationale** * **Monday, March 4, 2019 – presentation of the 2019 Library draft budget to the municipal budget committee.** | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan**   * **Review of Strategic Plan update** | **Board & Staff** |
| **7** | **Policies**   * **Review of HHPL Digital Heritage Strategy, 2017-2020** * **Review of HHPL Policy BL-01 (Statement of Authority)** * **Review of HHPL Policy BL-02 (Composition of the Board)** * **Review of HHPL Policy BL-03 (Terms of Reference of the Officers)** * **Discussion regarding the HHPL Student Bursary Trust Fund policy** * **Distribution of HHPL Policy BL-04 (Powers and Duties of the Board, BL-05 (Meetings of the Board) and BL-06 (Amendment of Bylaws) to be reviewed for the next Board meeting (Wednesday, March 27, 2019).** * **PD on the Library Act** | **Board & Staff** |
| **8** | **New Business**   * **AODA training for Board members**   <http://www.ohrc.on.ca/en/learning/working-together-code-and-aoda> | **Board & Staff** |
| **9** | **Other Business**   * **Community Youth Hub Program update (Taylor Grosklag)** | **Board & Staff** |
| **10** | **Next Meeting: Wednesday, March 27, 2019 at 9:00 am in the Program Room.** | **Board & Staff** |
| **11** | **Adjournment** |  |