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| **Board Member Attendance** |  | **Board Member Attendance** |  |
| Anne Coleman - Chair | P | Colette Freeman - Director | A |
| Vic Bodnar – Municipal Rep. | P | Sherry Burke - Director | P |
| Valerie Loney - Director | A | Miranda Mitchell - Director | P |
| Kristena Schutt – Moore - Director | A | **Guest Attendance** |  |
| Rod Moffitt - CEO | P |  |  |
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| **#** | **Description/Action Required** | **Responsibility** |
|  | **Call to Order** | **Chair** |
| **1** | **Approval of Agenda**  That the Agenda be approved as presented. | **Board & Staff**  **Resolution #**  **19-16**  **M: Miranda Mitchell**  **S: Anne Coleman**  **All in Favour. Carried.** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes**  That the Minutes from the Wednesday, March 27th Board meeting be accepted as presented. | **Board & Staff**  **Resolution # 19-17**  **M: Sherry Burke**  **S: Miranda Mitchell**  **All in Favour. Carried.** |
| **4** | **Business Arising from Minutes - None** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **April Calendar of Events (on website)** * **April Cultural Report (on website)** | **CEO** |
| **b** | **Secretary** | **CEO** |
| **c** | **Treasurer**   * **A resolution was made to accept the Library first quarter financial report.** | **Board & Staff**  **Resolution #**  **19-18**  **M: Anne Coleman**  **S: Miranda Mitchell**  **All in Favour. Carried.** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee**   * **Anne Coleman and Valerie Loney attended a Library Board Trustee meeting on Saturday, April 13th at the Belleville Library. A workshop on governance was presented. Self-evaluation and evaluation of the Board, the CEO and the staff was discussed. Anne plans to attend the next Trustee meeting in November.** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan**   * **The current Strategic Plan is in effect until 2020. The current Library Board needs to initiate discussion for the next one. Board members will be reviewing the current Strategic Plan and have a discussion at next Board meeting.** | **Board & Staff** |
| **7** | **Policies**   * **A motion to accept HHPL Policy BL-04 (Powers and Duties of the Board), Policy BL-05 (Meetings of the Board), and BL-06 (Amendment of Bylaws) as amended.** * **HHPL Policies FN-01 (Mission Statement), FN-02 (Vision Statement), FN-03 (Statement of Values) and FN-04 (intellectual Freedom) were reviewed and amended. They will be up for approval at the next Board meeting in May.** * **Distribution of HHPL Policy VOL-01 (Volunteer Program), VOL-02 (Recruitment and Assignment), and VOL-03 (Responsibilities of Volunteers) to be reviewed for the next Board meeting in May.** | **Resolution # 19-19**  **M: Anne Coleman**  **S: Vic Bodnar**  **All in Favour. Carried.** |
| **8** | **Other Business**   * **The Terms of Reference are under review by the Municipal Treasurer, David Stewart, and the Municipal Accountant, Richard Steiginga.** * **Noel Seaborn has been asked to look into the possibility of getting additional lighting for the cultural corner in order to highlight the display.** * **Rod is waiting to see if the HHPL has been approved for two Summer student applications.** * **This year’s Murder mystery will be on Black Friday, November 29th.** * **The Library Board decided to work towards creating a policy on pets in the Library.** * **Because of a 50% cut in funding to the Southern Ontario Library System, the Inter-Library Loan service has been suspended for now. Rod will inform the Board as new information is received.** |  |
| **9** | **Other Business** | **Board & Staff** |
| **10** | **Next Meeting Date: Wednesday, May 22nd, 9:00 am in the Program Room**  **10:50 am** | **Board & Staff** |
| **11** | **Adjournment at 10:50 am** | M: Anne Coleman |