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| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Consent for minutes from November 15, 2018**  | **All** |
| **4** | **Business Arising from Minutes** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO*** **Library Board Orientation**
* **HHPL Contact List**
* **January Calendar of events**
* **Cultural Reports (December and January)**
* **OPLA Teen Services Report**
* **Individual Library Profile (2017)**
* **Robert Burns Celebration (Jan. 25th)**
 | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer*** **2019 Draft Budget review and rationale**
* **2018 last quarter financial report**
 | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | * **Strategic Plan Update – January 2019**
* **HHPL Digital Heritage Strategy 2017-2020**
 | **Board & Staff** |
| **7** | **Policies*** **Municipal Code of Conduct**
 | **Board & Staff** |
| **8** | **New Business*** **Set Library Board Meeting dates for 2019**
* **HHPL Youth Scholarship Trust Fund**
 | **Board & Staff** |
| **9** | **Other Business** | **Board & Staff** |
| **10** | **Next Meeting** | **Board & Staff** |
| **11** | **Adjournment** |  |