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| **Board Member Attendance** |  | **Board Member Attendance** |  |
| Anne Coleman - Chair | P | Colette Freeman - Director | P |
| Valerie Loney – Vice-Chair | P | Sherry Burke - Director | A |
| Vic Bodnar – Municipal Rep | P | Dorothy Gerrow - Director | P |
| Kristena Schutt – Moore - Director | P | **Guest Attendance** |  |
| Rod Moffitt - CEO | P |  |  |
|  |  |  |  |

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| **#** | **Description/Action Required** | **Responsibility** |
|  | **Call to Order** | **Chair** |
| **1** | **Approval of Agenda**  That the Agenda be approved as presented. | **Board & Staff**  **Resolution #**  **20-17**  **M: Valerie Loney**  **S: Anne Coleman**  **All in Favour. Carried.** |
| **2** | **Declaration of Conflict of Interest - None** | **Board & Staff** |
| **3** | **Minutes**  That the Minutes from the Wednesday, May 27, 2020 Board meeting be accepted as presented. | **Board & Staff**  **Resolution # 20-18**  **M: Kristena Schutt-Moore**  **S: Dorothy Gerrow**  **All in Favour. Carried.** |
| **4** | **Business Arising from Minutes**   * **Anne will send succession plans from other libraries to the members of the Library Board.** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **June Cultural Report** * **There are 7 applicants for the HHPL Student Bursary for 2020. The Board will decide the amount of the bursary for each student at a later date.** * **Pickup of Library materials is going very well. Patrons are appreciative of this service.** | **CEO** |
| **b** | **Secretary – No reports** | **CEO** |
| **c** | **Treasurer** |  |
| **d** | **Committee**   * **Valerie Loney, Sherry Burke and Colette Freeman reported on the new Pandemic/Epidemic policy and Guidelines for Gradual Re-Opening of the Hastings Highlands Public Library document.** * **A motion to accept the Pandemic/Epidemic policy and the Guidelines for Gradual Re-Opening of the The Hastings Highlands Public Library document pending possible amendments.** * **Colette will send the new entry signage information for the Library to Rod. Rod will run the signage by the staff and then get the entry sign made professionally. Other signage may be made in house and laminated (i.e. one person per aisle).** | **Board & Staff**  **Resolution # 20-19**  **M: Valerie Loney**  **S: Colette Freeman**  **All in Favour. Carried.** |
| **e** | **Trustee** | **Board** |
| **f** | **Council**   * **The Municipality is now in their second phase of the recovery plan which will be in place until Friday, July 31st.** | **Municipal Rep.** |
| **6** | **Strategic Plan**   * **An update was received** | **Board & Staff** |
| **7** | **Policies**   * **A motion to accept policy HR-03 (Terms and Conditions of Employment) as amended.** * **Policies HR-06 (Performance and Discipline) and HR-07 (Human Rights – Discrimination and Harassment) were reviewed to be accepted at the next Board meeting after seeing the amended versions.** * **At September’s Board meeting we will review HHPL policies GOV-12 (Succession Planning) and HR-05 (Compensation).** | **Board & Staff**  **Resolution # 20-20**  **M: Anne Coleman**  **S: Valerie Loney**  **All in Favour. Carried.** |
| **8** | **New Business**   * **Anne announced that the Baptiste Lake Association donated $1,000.00 to the HHPL.** * **A motion was made to deposit the $1,000.00 donation into the Hastings Highlands Public Library Student Bursary Fund.** | **Board & Staff**  **Resolution # 20-21**  **M: Colette Freeman**  **S: Valerie Loney**  **All in Favour. Carried.** |
| **9** | **Other Business**   * **(Kristena Schutt-Moore needed to leave the meeting at 10:31 am)** | **Board & Staff** |
| **10** | **Next Meeting Date: Tuesday, September 22, 2020 at 9:00 am. The location is TBD.** | **Board & Staff** |
| **11** | **Adjournment at 11:10 am** | M: Anne Coleman |