

**Hastings Highlands Public Library Board
Meeting Agenda for Thursday, November 19th, 2020
Library Program Room at 9:00 am**

(Public notice: Please email Rod Moffitt at ceo@hastingshighlandslibrary.ca if you would like to attend this Board meeting.)

#	For Discussion	Responsibility
	Call to Order	Chair/Vice-Chair
1	Approval of Agenda	Board & Staff
2	Declaration of Conflict of Interest	Board & Staff
3	Consent for minutes from Thursday, October 15 th , 2020.	All
4	Business Arising from Minutes	Board & Staff
5	Reports	Board & Staff
a	CEO <ul style="list-style-type: none"> • Feedback from patron • HHPL Student Bursary donation 	Staff
b	Secretary	Staff
c	Treasurer <ul style="list-style-type: none"> • Q3 financial report 	Staff
d	Committee	Board
e	Trustee	Board
f	Council	Municipal Rep.
6	Strategic Plan Update	Board & Staff
7	Policies <ul style="list-style-type: none"> • A motion to accept HHPL policies HR-08 (Prevention of Workplace Violence) and HR-10 (Use of Technology) as amended. • Review the following policies: HR-11 (Definition of an Employee), HR-12 (Hours of Work and Overtime), and HR-13 (Statutory Pay). 	Board & Staff

**Hastings Highlands Public Library Board
Meeting Agenda for Thursday, November 19th, 2020
Library Program Room at 9:00 am**

(Public notice: Please email Rod Moffitt at ceo@hastingshighlandslibrary.ca if you would like to attend this Board meeting.)

	<ul style="list-style-type: none"> • Review OP-11 (Unattended Children) • Receive copies of HHPL policies HR-14 (Vacation Pay) and HR-15 (Sick Leave) for review for the next Board meeting. 	
8	<p>New Business</p> <ul style="list-style-type: none"> • Library Board vacancy • H & S 4S training for Board members • Rod's wage grid 	Board & Staff
9	<p>Other Business</p> <p>Closed Session</p> <ul style="list-style-type: none"> • Board Rises to Go into Closed Session (THAT the board rises from the open session to go into Closed Session as permitted by the Libraries Act (Section 16.1 (4)(d) labour relations or employee negotiations) for the purpose of: - Confidential discussion regarding CUPE Negotiations • Board Rises and from Closed Session THAT the HHPL rises from the closed session and directs staff and to carry out all actions as approved in the November 19th, 2020 Closed Session of the HHPL Board and report. 	Board & Staff
10	Next Meeting	Board & Staff
11	Adjournment	