

**Hastings Highlands Public Library Board  
Meeting Agenda for Wednesday, November 27<sup>th</sup>, 2019  
Library Program Room at 9:00 am**

<b>#</b>	<b>For Discussion</b>	<b>Responsibility</b>
	Call to Order	Chair/Vice-Chair
1	Approval of Agenda	Board & Staff
2	Declaration of Conflict of Interest	Board & Staff
3	Minutes from Thursday, October 17 <sup>th</sup> , 2019	All
4	Business Arising from Minutes <ul style="list-style-type: none"> <li>• Consent for Thursday, October 17<sup>th</sup> minutes</li> </ul>	Board & Staff
5	Reports	Board & Staff
a	CEO <ul style="list-style-type: none"> <li>• November Calendar of Events (on website)</li> <li>• November Cultural Report (on website)</li> </ul>	Staff
b	Secretary	Staff
c	Treasurer <ul style="list-style-type: none"> <li>• 2020 Budget</li> <li>• Motion to be made to transfer up to \$1026.13 from the 'Reserve for Library DVD Pool Administration' to cover Purolator expenses related to the movement of the DVD pools.</li> <li>• Motion to be made to transfer up to \$500.00 from the 'Reserve for Library DVD Pool Administration' to cover processing of new DVDs for each pool block.</li> </ul>	Staff
d	Committee	Board
e	Trustee	Board
f	Council	Municipal Rep.
6	Strategic Plan Update <ul style="list-style-type: none"> <li>• Review final draft of Strategic plan</li> </ul>	Board & Staff
7	Policies <ul style="list-style-type: none"> <li>• Amendment of HHPL Policies GOV-04 (Committees of the Board), GOV-05 (Policy Development) and GOV-06 (Planning) for the Wednesday, November 27<sup>th</sup> Board meeting.</li> <li>• Review HHPL Policies GOV-07 (Finances), GOV-08 (Board Advocacy), and GOV-09 (Evaluation of the CEO) for the Thursday, December 12<sup>th</sup> Board meeting.</li> </ul>	Board & Staff
8	New Business	Board & Staff

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	<ul style="list-style-type: none"><li>• Concern about a book in the library</li><li>• Christmas holiday hours</li><li>• Proposal for Library presentations</li><li>• Christmas 2020 hours</li></ul>	
9	<b>Other Business</b> <ul style="list-style-type: none"><li>• Student bursary update (Rod)</li><li>• Murder mystery update (Anne)</li><li>• Fireplan for Murder mystery (Rod)</li></ul>	<b>Board &amp; Staff</b>
10	<b>Next Meeting: Thursday, December 12<sup>th</sup>, 2019</b>	<b>Board &amp; Staff</b>
11	<b>Adjournment</b>	