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| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes from Wednesday, January 27, 2019** | **All** |
| **4** | **Business Arising from Minutes*** **Consent for Wednesday, February 27, 2019 minutes**
 | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO*** **March calendar of events (on website)**
* **March Cultural report (on website)**
* **Volunteer Development and Recruitment Workshop**
 | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer*** **2019 draft Budget**
 | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan Update** | **Board & Staff** |
| **7** | **Policies*** **A motion to amend Policy BL-01 (Statement of Authority).**
* **A motion to amend Policy BL-02 (Composition of the Board).**
* **A motion to amend Policy BL-03 (Terms of Reference of the Officers).**
* **Review of HHPL Policy BL-04 (Powers and Duties of the Board.**
* **Review of HHPL Policy BL-05 (Meetings of the Board).**
* **Review of HHPL Policy BL-06 (Amendment of Bylaws).**
* **Distribution of HHPL Policy FN-01 (Mission Statement), FN-02 (Vision Statement), FN-03 (Statement of Values) and FN-04 (Intellectual Freedom) to be reviewed for the next Board meeting in April.**
 | **Board & Staff** |
| **8** | **New Business*** **Tiffany – Heritage Report**
* **Student Trust Fund update**
* **Soup & Sandwich Library Fundraiser**
* **‘Worker Health and Safety Awareness in 4 Steps’**
 | **Board & Staff** |
| **9** | **Other Business** | **Board & Staff** |
| **10** | **Next Meeting** | **Board & Staff** |
| **11** | **Adjournment** |  |