|  |  |  |
| --- | --- | --- |
| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes from Wednesday, January 27, 2019** | **All** |
| **4** | **Business Arising from Minutes**   * **Consent for Wednesday, February 27, 2019 minutes** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **March calendar of events (on website)** * **March Cultural report (on website)** * **Volunteer Development and Recruitment Workshop** | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer**   * **2019 draft Budget** | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan Update** | **Board & Staff** |
| **7** | **Policies**   * **A motion to amend Policy BL-01 (Statement of Authority).** * **A motion to amend Policy BL-02 (Composition of the Board).** * **A motion to amend Policy BL-03 (Terms of Reference of the Officers).** * **Review of HHPL Policy BL-04 (Powers and Duties of the Board.** * **Review of HHPL Policy BL-05 (Meetings of the Board).** * **Review of HHPL Policy BL-06 (Amendment of Bylaws).** * **Distribution of HHPL Policy FN-01 (Mission Statement), FN-02 (Vision Statement), FN-03 (Statement of Values) and FN-04 (Intellectual Freedom) to be reviewed for the next Board meeting in April.** | **Board & Staff** |
| **8** | **New Business**   * **Tiffany – Heritage Report** * **Student Trust Fund update** * **Soup & Sandwich Library Fundraiser** * **‘Worker Health and Safety Awareness in 4 Steps’** | **Board & Staff** |
| **9** | **Other Business** | **Board & Staff** |
| **10** | **Next Meeting** | **Board & Staff** |
| **11** | **Adjournment** |  |