

**Hastings Highlands Public Library Board**  
Meeting Minutes for Thursday February 17<sup>th</sup> 2022 at 9:00 am

Per Zoom		Board Member Attendance	
Anne Coleman - Chair	P	Colette Freeman - Director	P
Valerie Loney – Vice-Chair	P	Dorothy Gerrow - Director	P
Tracy Hagar – Municipal Rep	P	Neil Douglas	P
Kristena Schutt – Moore - Director	P	<b>Guest Attendance</b>	
Wendy Keating - CEO	P		

#	Description/Action Required	Responsibility
	<b>Call to Order</b>	<b>Chair</b>
<b>1</b>	<b>Approval of Agenda</b> <i>That the Hastings Highlands Public Library Board approves the agenda, as amended, for the February 17, 2022 Regular Meeting of the Hastings Highlands Public Library Board</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 08</b> <b>M: Valerie</b> <b>S: Neil</b> <b>All in Favour.</b> <b>Carried.</b>
<b>2</b>	<b>Declaration of Conflict of Interest None</b>	<b>Board &amp; Staff</b>
<b>3</b>	<b>Minutes</b> <i>That the Minutes from the January 20, 2022 Board meeting be accepted as amended.</i>  <i>That the Minutes from the February 4th, 2022 Special Meeting of the Board be accepted.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 09</b> <b>M: Valerie</b> <b>S: Dorothy</b> <b>All in Favour.</b> <b>Carried.</b>  <b>Board &amp; Staff</b> <b>Resolution # 22- 10</b> <b>M: Dorothy</b> <b>S: Tracy</b> <b>All in Favour.</b> <b>Carried.</b>
<b>4</b>	<b>Business Arising from Minutes</b>	<b>Board &amp; Staff</b>
<b>5</b>	<b>Reports</b>	<b>Board &amp; Staff</b>
<b>a</b>	<b>CEO</b> <ul style="list-style-type: none"> <li><b>More effort will be putting up posters to let the public know that the library is open again. It has been recognized that some of the community still get the latest information from newsboards and posters displayed around town. We'd like the students to return to regularly visiting the library and gymnasium and the CEO will</b></li> </ul>	<b>CEO</b>

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	<p>call Lisa at MPS to see how the school board can accelerate the necessary paperwork in order to make it happen.</p> <ul style="list-style-type: none"> <li>• The PowerPoint presentation has been accepted by the clerk and is on the Agenda for the February 23<sup>rd</sup> meeting of Council. The Board has asked that printouts of all public feedback be made available to Council at the presentation.</li> <li>• It was decided that the re-accreditation process be put on hold as it is labour intensive and because we are just coming out of lockdowns etc. and the CEO is in her first year.</li> <li>• The Annual Library Survey is now open and the next few weeks will be completed by Wendy and Staff.</li> </ul>	
<b>b</b>	<b>Secretary</b>	<b>CEO</b>
<b>c</b>	<p><b>Treasurer</b> <i>The kitchen in the Program Room will be replaced but there is no date at this time as to when it might happen.</i></p>	
<b>d</b>	<b>Committee</b>	<b>Board</b>
<b>e</b>	<p><b>Trustee</b> - <i>The Legacy document was discussed and it was decided that it should be presented in the March 17, 2022 Council Meeting and not before.</i></p>	<b>Board</b>
<b>f</b>	<p><b>Council</b> - <i>Mayor Hagar updated us on the February 16, 2022 Council Meeting. Jessica Anderson presented and a new working group will be formed to move forward on talks on the proposed Maynooth Community Centre Project.</i></p>	<b>Municipal Rep.</b>
<b>6</b>	<b>Strategic Plan</b>	<b>Board &amp; Staff</b>
<b>7</b>	<p><b>Policies</b> <i>OP-09A was reviewed for March 17, 2022 Regular Meeting of the Board. Board members will review policies OP-10 &amp; OP-12 for next meeting March 17, 2022.</i></p>	
<b>8</b>	<b>New Business</b>	
<b>9</b>	<b>Other Business</b>	
<b>10</b>	<b>Next Meeting Date: March 17, 2022 Regular Meeting of the Board at 9am</b>	
<b>11</b>	<p><b>Adjournment at 10:12am</b> <i>That the Hastings Highlands Public Library Board adjourns to meet again on March 17, 2022 at 9:00 a.m. or at the call of a meeting by the Board Chair or any two members of the Board.</i></p>	<p><b>Board &amp; Staff</b> <b>Resolution # 22-11</b> <b>M: Colette</b> <b>S: Tracy</b> <b>All in Favour.</b> <b>Carried.</b></p>