



Hastings Highlands Public Library

Area: Governance
Policy Title: Board Training
Policy Number: GOV-10

Initial Policy Approval Date: Sept. 26, 2013
Last Review: January 23, 2020
Year of next review: 2024

In order to be effective, board members must have sufficient knowledge of board governance and issues that are central to the role of the library in the community. Ongoing training ensures that board members focus on good governance, strategic directions and policy implications rather than on operational details. This policy ensures that board members have access to, and avail themselves of, training opportunities.

1. To ensure ongoing education, the board will:
 - a) schedule time for board training.
 - b) maintain a membership in the Ontario Library Association and the Ontario Library Boards' Association.
 - c) assign a representative who will attend the regional Trustee Council meetings and report back to the board.
 - d) fund two board members to attend a relevant conference (e.g. OLA Superconference) annually.
2. The board will receive information from the Chief Executive Officer (CEO) and Trustees about training and networking offered by various organizations in Ontario.
3. The cost of any training must be approved by the board before it is undertaken.
4. Board members will report on their participation in training events.
5. In the first year of its term, the board will review and discuss each module of the **Library Board Orientation Kit**, prepared by Southern Ontario Library Service.
6. Board members are encouraged to participate in training opportunities that include, but are not limited to:
 - a) effective governance
 - b) planning
 - c) advocacy
 - d) funding development

e) decision making

Related Documents:

Hastings Highlands Public Library. ***Gov 02 - Orientation***