

Hastings Highlands Public Library Board

Meeting Agenda for October 15, 2020

Library Program Room at 9:00 am

(Public notice: Please email Rod Moffitt at ceo@hastingshighlandslibrary.ca if you would like to attend this Board meeting.)

#	For Discussion	Responsibility
	Call to Order	Chair/Vice-Chair
1	Approval of Agenda	Board & Staff
2	Declaration of Conflict of Interest	Board & Staff
3	Consent for minutes from Tuesday, September 22, 2020.	All
4	Business Arising from Minutes	Board & Staff
5	Reports	Board & Staff
a	CEO <ul style="list-style-type: none">October Cultural Report (on website)Reopening updateRod – October 19th – 23rd	Staff
b	Secretary	Staff
c	Treasurer <ul style="list-style-type: none">Motion to accept the Reserve fund report.Motion to accept the Q2 Library financial report.Donation to Bursary Fund	Staff
d	Committee <ul style="list-style-type: none">Health and Safety Committee (Valerie)Fundraising Committee	Board
e	Trustee	Board
f	Council	Municipal Rep.
6	Strategic Plan Update <ul style="list-style-type: none">Update (Rod)	Board & Staff

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7	Policies <ul style="list-style-type: none">• A motion to accept HHPL policy GOV-12 (Succession Planning) as amended.• A motion to accept HHPL policy HR-05 (Compensation) as amended.• Review HHPL policies HR-08 (Prevention of Workplace Violence) and HR-10 (Use of Technology).• Receive copies of the following policies to review for the Thursday, November 19, 2020 Board meeting: HR-11 (Definition of an Employee), HR-12 (Hours of Work and Overtime), and HR-13 (Statutory Pay).	Board & Staff
8	New Business	Board & Staff
9	Other Business <ul style="list-style-type: none">• Library Board Self - Evaluation (Anne)	Board & Staff
10	Next Meeting: Thursday, November 19, 2020	Board & Staff
11	Adjournment	