

**Hastings Highlands Public Library Board**  
Meeting Minutes for Thursday, May 26<sup>th</sup>, 2022 at 9:00 am

		<b>Board Member Attendance</b>	
Anne Coleman - Chair	P	Colette Freeman - Director	P
Valerie Loney – Vice-Chair	P	Dorothy Gerrow - Director	P
Tracy Hagar – Municipal Rep	P	Neil Douglas	A
Kristena Schutt – Moore - Director	A	<b>Guest Attendance</b>	
Wendy Keating - CEO	P		

<b>#</b>	<b>Description/Action Required</b>	<b>Responsibility</b>
	<b>Call to Order</b>	<b>Vice-Chair</b>
<b>1</b>	<b>Approval of Agenda</b> <i>That the Hastings Highlands Public Library Board approves the agenda, as amended, for the May 26<sup>th</sup>, 2022, regular Meeting of the Hastings Highlands Public Library Board.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 23</b> <b>M: Valerie</b> <b>S: Dorothy</b> <b>All in Favour.</b> <b>Carried.</b>
<b>2</b>	<b>Declaration of Conflict of Interest - None</b>	<b>Board &amp; Staff</b>
<b>3</b>	<b>Consent for Minutes</b> <i>That the Minutes from the April 21<sup>st</sup>, 2022 Board meeting be accepted as amended.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 24</b> <b>M: Colette</b> <b>S: Anne</b> <b>Abstain:</b> <b>All in Favour.</b> <b>Carried.</b>
<b>4</b>	<b>Business Arising from Minutes</b> <i>Moving forward, as of September, meetings will be held on the 2<sup>nd</sup> Thursday of the month.</i>  <i>Colette and Mayor Hagar will be contacting Peggy Malcolm about the confusion around the rebranding of Bancroft Public Library to North Hastings Public Library.</i>	<b>Board &amp; Staff</b>
<b>8</b>	<b>New Business</b>  <i>Motion to confirm the CEO, Wendy Sue Keating, and her successful completion of a 6 month probation period, and commencement of the terms of her contract.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 25</b> <b>M: Valerie</b> <b>S: Colette</b> <b>All in Favour.</b> <b>Carried.</b>

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	<p><i>The Board directs the CEO to change OP-12 Circulation to reflect a Fine Free Library for the June meeting of the Board.</i></p> <p><i>The Hastings Highlands Public Library Board agreed they would conduct the CEO evaluation in September.</i></p>	<p><b>Board</b></p> <p><b>Board</b></p>
<b>5</b>	<b>Reports</b>	<b>Board &amp; Staff</b>
<b>a</b>	<p><b>CEO</b></p> <ul style="list-style-type: none"> <li>• <i>The CEO gave a presentation on Fine Free Libraries and the benefits to all.</i></li> <li>• <i>The furniture is in need of repair, and renewal. The CEO will start looking for furniture preferably from local businesses such as Leon's, and Yantha's.</i></li> <li>• <i>May had a successful schedule of events.</i></li> <li>• <i>The CEO has written a letter of support to Watersheds Canada to participate in the Nature Discover Backpacks lending library</i></li> </ul>	<b>CEO</b>
<b>b</b>	<b>Secretary</b>	<b>CEO</b>
<b>c</b>	<p><b>Treasurer</b></p> <p><i>The CEO will give an update on the amount of donation money the Library has received in the last few months from coffee, events, workshops etc.</i></p>	<b>CEO &amp; Chair</b>
<b>d</b>	<b>Committee</b>	<b>Board</b>
<b>e</b>	<b>Trustee</b>	<b>Board</b>
<b>f</b>	<p><b>Council</b></p> <p><i>Dorothy Gerrow informed the Board that council has approved an RFP for the removal of the old community centre in Maynooth.</i></p>	<b>Municipal Rep.</b>
<b>6</b>	<p><b>Strategic Plan</b></p> <p><i>May 2022 – see added report</i></p>	<b>Board &amp; Staff</b>
<b>7</b>	<p><b>Policies</b></p> <p><i>That the Hastings Highlands Public Library Board approves the amended HR-03, HR-06, and HR-21</i></p>	<p><b>Board &amp; Staff</b></p> <p><b>Resolution #</b></p> <p><b>22- 26</b></p> <p><b>M: Anne</b></p> <p><b>S:Colette</b></p>



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	<i>That the Hastings Highlands Public Library Board accept HR-22 Conflict Resolution as presented.</i>	<b>All in Favour. Carried.</b>  <b>Board &amp; Staff Resolution # 22- 27 M: Valerie S:Dorothy All in Favour. Carried.</b>
<b>8</b>	<b>New Business – See under #4</b>	
<b>9</b>	<b>Other Business</b> <i>That the Hastings Highlands Public Library Board approves the Library’s new hours of operation.</i>	<b>Board &amp; Staff Resolution # 22- 28 M: Dorothy S: Anne All in Favour. Carried.</b>
<b>10</b>	<b>Next Meeting Date: June 23, 2022 Regular Meeting of the Board at 9am.</b>	<b>Board &amp; Staff</b>
<b>11</b>	<b>Adjournment at 10:45am</b> <i>That the Hastings Highlands Public Library Board adjourns to meet again on June 23<sup>rd</sup>, 2022 at 9:00 a.m. or at the call of a meeting by the Board Chair or any two members of the Board.</i>	<b>Board &amp; Staff Resolution # 22- 29 M: Dorothy S: Anne All in Favour. Carried.</b>