

**Hastings Highlands Public Library Board  
Meeting Agenda for Thursday, September 24, 2021  
Library Program Room at 9am**

#	For Discussion	Responsibility
	Call to Order	Chair/Vice-Chair
1	Approval of Agenda	Board & Staff
2	Declaration of Conflict of Interest	Board & Staff
3	Consent for minutes from June 29, 2021	All
4	Business Arising from Minutes	Board & Staff
5	Reports	Board & Staff
a	CEO <ul style="list-style-type: none"> <li>• Library Programming</li> <li>• Ontario Public Library Week</li> <li>• Library Newsletter</li> <li>• HHPL Student Bursary donation</li> <li>• July – September Cultural Report</li> </ul>	Staff
b	Secretary	Staff
c	Treasurer <ul style="list-style-type: none"> <li>• Auditor’s Report for 2020</li> <li>• Q2 Library Financial Report</li> <li>• Student Bursary account statement</li> </ul>	Staff
d	Committee <ul style="list-style-type: none"> <li>• Health &amp; Safety (Valerie)</li> </ul>	Board
e	Trustee	Board
f	Council	Municipal Rep.
6	Strategic Plan Update	Board & Staff
7	Policies	Board & Staff

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	<ul style="list-style-type: none"><li>• <b>Motion to accept Policies OP-01 (Confidentiality) and OP-02 (Safety, Security and Emergency) as amended.</b></li> <li>• <b>Review policies OP-03 (Accessible Customer Service) and OP-04 (Collection Development)</b></li> <li>• <b>Board members will receive copies of HHPL policies OP-05 (Resource Sharing and ILL) and OP-06 (Programming)</b></li></ul>	
<b>8</b>	<b>New Business</b> <ul style="list-style-type: none"><li>• <b>Christmas holiday hours</b></li></ul>	<b>Board &amp; Staff</b>
<b>9</b>	<b>Other Business</b> <ul style="list-style-type: none"><li>• <b>Heritage report</b></li><li>• <b>Insurance for Library Programming in Gym</b></li></ul>	<b>Board &amp; Staff</b>
<b>10</b>	<b>Next Meeting</b> <ul style="list-style-type: none"><li>• <b>Friday, October 22 @ 9am</b></li></ul>	<b>Board &amp; Staff</b>
<b>11</b>	<b>Adjournment</b>	