

**Hastings Highlands Public Library Board**  
Meeting Minutes for Thursday, October 13<sup>th</sup> 9:00 am

		<b>Board Member Attendance</b>	
Anne Coleman - Chair	P	Colette Freeman - Director	P
Valerie Loney – Vice-Chair	P	Dorothy Gerrow - Director	P
Tracy Hagar – Municipal Rep	P	Neil Douglas	A
Kristena Schutt – Moore - Director	P	<b>Guest Attendance</b>	
Wendy Keating – CEO	P		

#	Description/Action Required	Responsibility
	<b>Call to Order</b>	<b>Vice-Chair</b>
<b>1</b>	<b>Approval of Agenda</b> <i>That the Hastings Highlands Public Library Board approves the agenda, as amended, for the October 13<sup>th</sup>, 2022 Meeting of the Hastings Highlands Public Library Board.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 40</b> <b>M: Valerie</b> <b>S: Tracy</b> <b>All in Favour.</b> <b>Carried.</b>
<b>2</b>	<b>Declaration of Conflict of Interest - None</b>	<b>Board &amp; Staff</b>
<b>3</b>	<b>Consent for Minutes</b> <i>That the Minutes from th<sup>e</sup> September 8<sup>th</sup>, 2022 Board Meeting be accepted as amended.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 41</b> <b>M: Dorothy</b> <b>S: Tracy</b> <b>All in Favour.</b> <b>Carried.</b>
<b>3b</b>	<i>That the Hastings Highlands Public Library Board adopt the Minutes of the Closed Session (4) held on March 17<sup>th</sup>, 2022.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 42</b> <b>M: Tracy</b> <b>S: Colette</b> <b>All in Favour.</b> <b>Carried.</b>
<b>4</b>	<b>Business Arising from Minutes</b> <i>That the Hastings Highlands Public Library Board approves of the creation of a reserve line in the budget and that it will be identified as “Student Bursary Donations”.</i>	<b>Board &amp; Staff</b> <b>Resolution # 22- 43</b> <b>M: Colette</b> <b>S: Valerie</b> <b>All in Favour.</b> <b>Carried.</b>
<b>5</b>	<b>Reports</b>	<b>Board &amp; Staff</b>
<b>a</b>	<b>CEO</b>	<b>CEO</b>

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	<p><i>Student Bursary: The Board moved, in the last meeting, that the Student Bursary Account be closed and the funds moved to the GL and that the current commitment to the students that have already applied in 2022 be honoured.</i></p> <p><i>Watersheds: The Library, collaborating with the Lake St. Peter Lake Association and Watersheds Canada, has been approved to receive 15 Nature Discovery Backpacks this Spring.</i></p> <p><i>School Council Representative: The CEO is now the community representative on the school council.</i></p> <p><i>Elections &amp; Board Meetings: The CEO consulted with the Clerk and OLS and the Library Board does not go into "Lame Duck" as it is appointed by council and not elected. Meetings will be held regularly until the new Board is appointed by Council in early 2023.</i></p>	
<b>b</b>	<b>Secretary</b>	<b>CEO</b>
<b>c</b>	<b>Treasurer</b>	<b>CEO</b>
<b>d</b>	<b>Committee</b>	<b>Board</b>
<b>e</b>	<p><b>Trustee</b> <i>Anne Coleman would like the Board to re-visit the legacy document created at the beginning of the year.</i></p>	<b>Board</b>
<b>f</b>	<b>Council</b>	<b>Municipal Rep.</b>
<b>6</b>	<b>Strategic Plan</b>	<b>Board &amp; Staff</b>
<b>7</b>	<b>Policies</b>	<b>Board &amp; Staff</b>
<b>8</b>	<p><b>New Business</b> <i>That the Hastings Highlands Public Library Board approves the purchase of new furniture up to a cost of \$12,000.00 to be taken from the "Reserve for Special Projects".</i></p>	<p><b>Board &amp; Staff</b> <b>Resolution # 22-44</b> <b>M:Anne</b> <b>S: Kristena</b> <b>All in Favour.</b> <b>Carried</b></p>
<b>9</b>	<b>Other Business</b>	<b>Board &amp; Staff</b>
<b>10</b>	<p><b>Next Meeting Dates:</b> <i>December 1<sup>st</sup>, 2022 Regular Meeting of the Board at 9am.</i></p>	<b>Board &amp; Staff</b>
<b>11</b>	<p><b>Adjournment at 11:00am</b> <i>That the Hastings Highlands Public Library Board adjourns to meet again on December 1<sup>st</sup>, 2022 at 9:00 a.m. or at the call of a meeting by the Board Chair or any two members of the Board.</i></p>	<p><b>Board &amp; Staff</b> <b>Resolution #22-45</b> <b>M: Dorothy</b> <b>S: Anne</b> <b>All in Favour.</b> <b>Carried.</b></p>