

Hastings Highlands Public Library Board
Meeting Minutes from Thursday, March 25, 2021

Board Member Attendance		Board Member Attendance	
Anne Coleman - Chair	P	Colette Freeman - Director	A
Valerie Loney – Vice-Chair	P	Dorothy Gerrow - Director	P
Vic Bodnar – Municipal Rep	P		
Kristena Schutt – Moore - Director	P	Guest Attendance	
Rod Moffitt - CEO	P		
#	Description/Action Required	Responsibility	
	Call to Order	Chair	
1	Approval of Agenda That the Agenda be approved as presented.	Board & Staff Resolution # 21-20 M: Vic Bodnar S: Dorothy Gerrow All in Favour. Carried.	
2	Declaration of Conflict of Interest - None	Board & Staff	
3	Minutes That the Minutes from the Thursday, February 18, 2021 Board meeting be accepted as amended.	Board & Staff Resolution # 21-21 M: Valerie Loney S: Anne Coleman All in Favour. Carried.	
4	Business Arising from Minutes - None	Board & Staff	
5	Reports	Board & Staff	
a	CEO <ul style="list-style-type: none"> • Rod is in the process of completing the Annual Survey of Ontario Public Libraries • The Library has reintroduced in-person programming according to the government regulations that are in place. The three programs that have met in-person are Sew ‘n sews, knitting and Music in the Library. We are looking for other ideas for programming that can operate within the public health guidelines. 	CEO	
b	Secretary - None	CEO	
c	Treasurer	Board & Staff Resolution # 21-22	

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	<ul style="list-style-type: none"> • A motion was made to approve the Quarter 4 (2020) financial report 	M: Kristena Schutt-Moore S: Valerie Loney All in Favour. Carried.
d	Committee <ul style="list-style-type: none"> • Valerie read the Health and Safety meeting by memo from Tues. March 9th. 	Board
e	Trustee <ul style="list-style-type: none"> • Anne Coleman volunteered to be the HH Library Board rep for the new Board of Assembly for the amalgamated SOLS and OLN. The new organization title is Ontario Library Services (OLS). 	Board Dorothy Gerrow Valerie Loney
f	Council – Dorothy gave a report from Council saying that all committees are back meeting in person.	Municipal Rep.
6	Strategic Plan <ul style="list-style-type: none"> • Information has been sent to local schools and the interlake association regarding how to sign up for library cards. 	Board & Staff
7	Policies <ul style="list-style-type: none"> • Motion to accept policies HR-14A (Vacation Pay) and HR-14B (Vacation Pay) as revised. • Motion to accept policies HR-15A (Sick Pay) and HR-15B (Sick Pay) as amended. • The discussion regarding policy BL-05 (Meetings of the Board) was moved to the April 22nd Board meeting. • The discussion regarding the revision of OP-11 (Unattended Children) was moved to the April 22nd Board meeting. 	Board & Staff Resolution # 21-23 M: Valerie Loney S: Kristena Schutt-Moore All in Favour. Carried. Board & Staff Resolution # 21-24 M: Anne Coleman S: Valerie Loney All in Favour. Carried.

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	<ul style="list-style-type: none"> • A motion was made to accept the Digitization Policy OP-22 as presented. • Board members received copies of the following policies to review for the next meeting: HR-16 (Bereavement Leave), HR-17 (Jury Duty), and HR-18 (Professional Development). 	Board & Staff Resolution # 21-25 M: Dorothy Gerrow S: Kristena Schutt-Moore All in Favour. Carried.
8	New Business – The Board will discuss fundraising ideas at the May meeting.	
9	Other Business	Board & Staff
10	Next Meeting Date: Thursday, April 22, 2021 at 9:00 am via Zoom.	Board & Staff
11	Adjournment at 10:15 am	M: Anne Coleman