



Hastings Highlands Public Library Board
Meeting Minutes for Thursday, September 8th 9:00 am

		Board Member Attendance	
Anne Coleman - Chair	P	Colette Freeman - Director	A
Valerie Loney – Vice-Chair	P	Dorothy Gerrow - Director	P
Tracy Hagar – Municipal Rep	A	Neil Douglas	P
Kristena Schutt – Moore - Director	A	Guest Attendance	
Wendy Keating – CEO	P		

#	Description/Action Required	Responsibility
	Call to Order	Vice-Chair
1	<p>Approval of Agenda <i>That the Hastings Highlands Public Library Board approves the agenda, as amended, for the September 8th, 2022 Meeting of the Hastings Highlands Public Library Board.</i></p>	<p>Board & Staff Resolution # 22- 35 M: Neil S: Dorothy All in Favour. Carried.</p>
2	Declaration of Conflict of Interest - None	Board & Staff
3	<p>Consent for Minutes <i>That the Minutes from the May 26th, 2022 Board Meeting be accepted.</i></p>	<p>Board & Staff Resolution # 22- 36 M: Anne S: Valerie All in Favour. Carried.</p>
4	Business Arising from Minutes	Board & Staff
5	Reports	Board & Staff
a	<p>CEO <i>Summer Update: The Library was very busy this summer with a lot of tourists and people using the Library as a work space. Programs and events were well received and there were a lot of comments from city visitors as to how pleasantly surprised that were at having a Library like this in a rural town.</i> <i>Furniture: CEO has found a company both Canadian and reasonably priced in Tradewest.ca and a list of needed furniture will be sent to the Board as soon as possible for order. The present furniture – more than a decade old, is literally disintegrating.</i> <i>PLOG: The Provincial Library Operating Grant will be submitted next week by the CEO.</i></p>	CEO

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	<p>Student Bursary: <i>The Board moves that the Student Bursary Account be closed and the funds moved to the GL and that the current commitment to the students that have already applied in 2022 be honoured.</i></p>	<p>Board & Staff Resolution # 22-37 M: Neil S: Dorothy All in Favour. Carried.</p>
b	Secretary	CEO
c	Treasurer	CEO
d	Committee	Board
e	Trustee	Board
f	Council	Municipal Rep.
6	Strategic Plan – see attached	Board & Staff
7	<p>Policies <i>FR-01 General Gift Acceptance – For information purposes only whilst discussing the Student Bursary Fund.</i> <i>OP-11 & OP-18A to be discussed at the October 13th meeting of the Board.</i></p>	Board & Staff
8	<p>New Business <i>The CEO will organize an event celebrating anniversaries of staff as well as the end of the Board's term.</i></p>	Board & Staff
9	<p>Other Business <i>Due to scheduling difficulties, elections and volunteer wishes the Chair has informed that the Murder Mystery Dinner would be better scheduled for the Spring instead of the original November date.</i></p> <p><i>The CEO is asked to consult with the Municipal Clerk about accepting the Minutes from the last Closed Session before this Board goes into "Lame Duck".</i></p> <p><i>The CEO is to ask the Deputy Treasurer to join in at the next meeting.</i></p>	Board & Staff
10	<p>Next Meeting Dates: October 13th, 2022 Regular Meeting of the Board at 9am. November 10th, 2022 Regular Meeting of the Board at 9am.</p>	Board & Staff
11	<p>Adjournment at 10:30am <i>That the Hastings Highlands Public Library Board adjourns to meet again on October 13th at 9:00 a.m. or at the call of a meeting by the Board Chair or any two members of the Board.</i></p>	<p>Board & Staff Resolution # 21- 38 M: Dorothy S: Valerie All in Favour. Carried.</p>